



**Missouri Society of Radiologic Technologists**  
An affiliate of the American Society of Radiologic Technologists

**Fellows**

# MoSRT Fellow Manual



December 2014

<http://www.mosrt.org>



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## THE MISSOURI SOCIETY OF RADIOLOGIC TECHNOLOGISTS

### Fellow Guidelines

The purpose of this document is to aid those MoSRT members who are applying for MoSRT Fellow status.

The MoSRT Fellow Committee is a standing committee and is appointed by the President. The MoSRT Fellow Committee and Chair will be responsible for the following:

1. The MoSRT Fellow Committee members shall be MoSRT Fellows and are appointed for a two-year term with the possibility of reappointment.
2. The Committee shall consist of a Chair and 2 members.
3. The Chair shall receive the applications and shall notify the applicants that the applications were received. Any applications received past the due date, or on expired forms, will not be evaluated. Applicant is eligible for reapplication the next year if necessary.
4. The Chair will provide one copy of each application to the other members of the committee no later than October 15<sup>th</sup> of the year received.
5. The Chair will provide a report to the President immediately after the deadline regarding the number of applications received and the names of those applying.
6. No later than February 15<sup>th</sup> prior to Fellow elevation, the applicant will be asked to provide a biographical sketch of 650 words outlining their MoSRT activities and careers. The biographical sketch, must be received by the Fellow Chair, on or before March 15<sup>th</sup> of the year of elevation. The biographical sketch may be used by the Fellow Chair when the applicant is elevated to MoSRT Fellow.
7. It is required that, the applicant include, a professional CV/resume with the application.

8. All requested verification information **MUST** be included with the application at the time the application is sent to the Fellow Committee Chair.

9. The application **MUST** be received, via E-mail, Postal Service or personal delivery, by the MoSRT Fellow Committee Chair, on or before October 1<sup>st</sup> of the year prior to the expected Fellow elevation. The applicant will be notified of receipt of the application. A completed application consists of the filled out Application and Cover/Flow sheet. Both documents **must** be forwarded together to the Chair of the Fellow Committee by the October 1<sup>st</sup> deadline.

10. The application fee of \$50 **MUST** be included with the application in the form of a check or money order made to MOSRT. If the application is sent via E-Mail, the check must be sent (USPS, etc.) to arrive by the October 1<sup>st</sup> deadline.

11. Any questions should be directed to the Fellow Committee Chair, and that person is identified on the MOSRT.ORG site.

12. Any application not containing appropriate verification will be returned with the missing verification(s) noted. The application fee will **NOT** be returned. One copy will be retained for the files and a report detailing the return of the application will be made to the President. The applicant may reapply with a new application and fee of \$35.00.

13. The application **MUST** be submitted **EXACTLY** as formatted. **ANY** reformatting or change to the application will result in the application's denial.

14. The completed application must be submitted in a three ring binder. Documentation must follow the page in which points are claimed. If the application is submitted via email, the format must be the same as if it were submitted in a binder.

15. If additional lines or spaces are required to list all activities within a subsection, the applicant **MUST** use an additional page with the appropriate column headings. Insert the extra page immediately after the printed application page.

16. The application **MUST** be received, via E-mail, Postal Service or personal delivery, by the MoSRT Fellow Committee Chair, on or before October 1<sup>st</sup> of the year prior to the expected Fellow elevation. The applicant will be notified of receipt of the application.

17. Verification for EACH claimed point shall be one of the following, although, in some cases, there are additional forms of verification. Contact the Fellow Chair if you have questions. Types of verification:

a. Copy of committee appointment letter/email.

b. Elected or appointed office as published in the Radiographer or MoSRT newsletter.

c. Copy of MoSRT minutes that identify the person and the office/committee in the minutes. This may be due to a report presented or other information regarding the committee or office.

d. For work related years claimed, a letter/email from someone in the hospital/facility that has staffing responsibility can serve as verification.

e. For certifications, a copy of the current/active registry/certification agency card showing the certification will serve as verification. Primary Certification is the FIRST certification you achieve. Additional primary certifications can be:

1. ARRT: R, N, T. All other ARRT certifications are post primary.

2. NMTCB: CNMT is primary all others are post primary.

3. ARDMS, RDMS, RDCS and RVT are all primary. All additional ARDMS certifications are post primary.

4. Advanced Practice Certifications are post primary.

5. Additional Post primary certifications: CBDT (Certified Bone Densitometry Technologist), CRA (Certified Radiology Administrator), CIIP (Certified Imaging Informatics Professional) and RCIS (Registered Cardiovascular Invasive Specialist).

f. For any degree verification (only the highest degree will receive points), a copy of the diploma will be verification. If a copy of the diploma/certificate is not available, a letter/email from the granting institution will be verification.

g. Additional questions regarding acceptable point verification are to be directed to the Chair, MoSRT Fellow Committee.

Adopted: 7/8/14



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## THE MISSOURI SOCIETY OF RADIOLOGIC TECHNOLOGISTS

### FMoSRT Point scale

<b>Section A: MoSRT service</b>	<b>Points/each year</b>
1. Board of Directors:	
Officers: Elected or appointed:	
President-Elect, President	3
Senior Board Member, Vice President	2
Secretary, Treasurer, Delegate to ASRT	1
Convention Coordinator, District Representative	1
Other Board members:	
Journal Editor, Webmaster, Historian, AV Chair, Photographer, Parliamentarian, other	1
2. Committee member	1
3. Committee Chair	2
4. Subcommittee Chair, co-Chair, or member	0.5
5. Active Member, after 5 years, Max 10	1
6. Life member	2
7. Invited Memorial lecturer	2
8. MoSRT Outstanding Technologist	3
9. Conference lecture/hour	1
10. Exhibit/Essay competition:	
First place	3
Second place	2
Third place	1
11. Technologist Scholarship Winner	1

**Section B: District Activities:                      Points/each year**

1. Officer	1
2. District Representative to the MoSRT	2
3. Committee Chair or member	1
4. Newsletter Editor	1
5. Active member, max 10	1
6. Life member	2
7. Essay/Exhibit Competition	
First Place	3
Second Place	2
Third Place	1
8. Meeting lecturer/per lecture hour	1
9. Outstanding Technologist award	1

**Section C: Other Professional contributions**

**Education:** Highest degree only:

Associates	2
BA/BS	4
Masters	6
PhD./other doctorate	8

**Additional Primary registry:**

1. ARRT, NMTCB, ARDMS - first registry <b>ONLY</b> , all others will be post-primary	3
2. Post-Primary certification (CT, M, PET, etc.)	1

**Employment in the Radiation Sciences: Max 20 total**

1. Each year of full time employment	2
2. Each year of part time employment	1

**ASRT activity:**

1. ASRT membership, 1 point/year: Max 10 points

The minimum requirement, to achieve Fellow, of the Missouri Society of Radiologic Technologists (FMoSRT) is **100 points**.

**A minimum of 50 points must be earned in Section A: MoSRT service.**

Points earned in Section B and/or Section C, may total no more than 50 points.

Adopted: 11/8/14



# FELLOW MoSRT Flow Sheet

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## THE MISSOURI SOCIETY OF RADIOLOGIC TECHNOLOGISTS

The Applicant information below is to be filled out and this form sent with the FMoSRT application and check at the time it is sent to the Fellow Committee Chair.

### Applicant Information

Name	Street Address	City, State, Zip Code

Credentials	Cell Phone	Home Phone

Work Phone	E-mail	Date submitted

### Committee Information

Date App/check received	Application received by	Date President notified of receipt

Reviewer	Additional Reviewer	Action: Elevate yes no

Date President notified	other	Date filed





## APPLICATION FOR MoSRT FELLOW

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### THE MISSOURI SOCIETY OF RADIOLOGIC TECHNOLOGISTS

All applications **must** be submitted on the current Fellow application. Any reformatting of this form will result in disqualification of the application. If additional space is needed, attach a separate sheet after the printed sheet. Refer to the Fellow Guidelines for more information regarding the addition of sheets. All activity claimed **must** be completed by July 1<sup>st</sup> of the year the Application is submitted.

#### Section A: MoSRT Service

1. Board of Directors: Officers: Elected or appointed: President, President-Elect

Position	Year/term	3.0 points/year		Points Earned

2. Other Officers: Senior Board Member, Vice President

Position	Year/term	2.0 points/year		Points Earned

3. Other Board Positions: Secretary, Treasurer, Delegate to the ASRT, Convention Coordinator, District Representative, Journal Editor, Webmaster, Historian, AV Chair, Photographer, Parliamentarian, other

Position	Year/term	1.0 point/year		Points Earned

4. Committee member

Committee	Year/term	1.0 point/year		Points Earned

5. Committee Chair

Committee	Year/term	1.0 point/year		Points Earned

6. Subcommittee Chair, Co-Chair or member

Committee	Year/term	0.5 point/year		Points earned

7. Active Member

Year joined	Membership years	1.0 point/year		Points earned

8. Life Member

Year		2.0 points		Points earned

9. Invited Memorial Lecturer (Sante; Murray)

Year Lecture Given		2.0 points		Points earned

10. Outstanding Technologist Award (Mallinckrodt; MoSRT)

Year of Award		3.0 points		Points earned

11. Conference Lecturer

Year	Lecture title	1.0 point/lecture hour		Points earned

12. Essay or Exhibit Competition Winner:

Points: 1<sup>st</sup> place 3 Points, 2<sup>nd</sup> place 2 Points, 3<sup>rd</sup> place 1 Point

Year	Place	Title of Essay or Exhibit		Points earned

13. Technologist Scholarship

Year won	1 point/year			Points earned

**Section B: District Activities: District number(s):\_\_\_\_\_ (could be more than one district, list all Districts in which you are claiming activity)**

1. Officer: President, Vice-President, Secretary, Treasurer, Member at Large, other

Position	Year/term	1 point/year		Points earned

2. District Representative to the MoSRT Board of Directors

Term	Total years	2.0 points/year		Points earned

3. Committee Chair or Member, Newsletter Editor

Position	Year/term	1.0 point/year		Points earned

4. Active Member, max 10 points

Year joined	Total number of years	1.0 point/year		Points earned

5. Life Member

Year awarded		2.0 points		Points earned

6. Essay/Exhibit Competition Winner Points:

1<sup>st</sup> Place 3.0 Points, 2<sup>nd</sup> Place 2.0 Points, 3<sup>rd</sup> Place 1.0 Point


7. Meeting Lecturer/per lecture hour: copy of ASRT Speaker list can be verification.

Date of Meeting	Lecture Title	1.0 Points/hour		Points earned

8. Outstanding Technologist award

Year		1.0 points		Points earned

**Section C: Other Professional contributions**

1. Education: Highest degree only: Associates (2 Points), BA/BS (4 Points), Masters (6 Points), PhD/other doctorate (8 Points): Copy of diploma can be verification.

Year of Degree	Degree Earned	University/College		Points Earned

2. Additional Primary registry: ARRT, NMTCB, ARDMS - **first registry does not get points**, only **ADDITIONAL** Primary Registries get points: Current registry card will provide verification.

Registry	Date registered	Registry earned	3 points/Registry	Your Points
ARRT				
NMTCB				
ARDMS				

3. Post-Primary certification: (Ex: CT, M, PET, ARDMS registries after first ARDMS registry, etc): Copy of registry card will provide verification.

Registry	Date registered	Registry earned	1.0/Registry	Your Points

4. Employment in the Radiation Sciences: Technologist, Education, Management, etc.

A. Full-Time:

Facility	Date started	Date ended	2.0 Points/year	Total Points

B. Part-Time:

Facility	Date started	Date ended	1.0 Point/year	Total Points

**ASRT activity:**

Membership: A copy of your ASRT Profile, or current membership card, will be verification. The maximum total earned is 10 points.

Year joined	Total years	1.0 Point/Year		Total Points

The **minimum** requirement to achieve Fellow of the Missouri Society of Radiologic Technologists, FMoSRT, is **100 points**.

**A minimum of 50 points must be earned in Section A: MoSRT service.**

Points earned in Section B and/or Section C, may total no more than 50 points.

**All questions should be addressed to the MoSRT Fellow Chair. That person is identified in the list of Board positions on the MOSRT.ORG website.**

**Adopted 1/1/15**